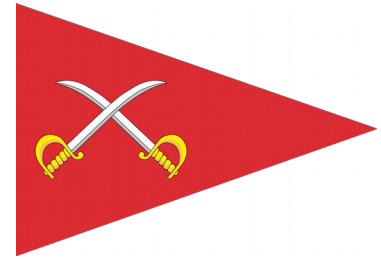




ARMY SAILING ASSOCIATION

**Army Sport Control Board
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GU11 2LB**



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**Registered Charity
No 1152679**

Reference: ASA/Mtg/AMM/19

See Distribution

Date: 30 Apr 19

MINUTES OF THE ARMY SAILING ASSOCIATION ANNUAL MEMBERS MEETING HELD AT THORNEY ISLAND WED 21 MAR 19

Attendance and apologies

A list of attendees and apologies is at Enclosure 1

Item	Subject	Detail / Decision	Action
1	Opening remarks and apologies	<p>1.1. The Commodore welcomed the members and thanked them for coming. He reiterated the importance to the Association of meeting once a year and the opportunity to raise issues to officials, which should be done if required. He also welcomed the Admiral and then delivered his annual assessment:</p> <ul style="list-style-type: none"> • The ASA is in good health, judged against the delivery of our objectives 3 out of 4 of them are going really well. • Taking overarching assurance forward, linked to the Army Board and the RYA, the ASA continues to maintain its status and deliver the assurance needed which draws much from the team. The gaps last year were picked up and the Commodore is extremely grateful to those that stepped in; Phil Brown, Jon Metcalfe and Jed Cunningham. • Getting soldiers on the water the ASA is by and large going from strength to strength. Of note one statistic is an 18% increase at Thorney Island which is brilliant news. 	

		<ul style="list-style-type: none">• Of the 4 areas one perhaps going least well is the developing instructors, continuing to be an issue putting people through the framework from course, to development to instructor. A stronger instructional base is needed and all members have a role to play encouraging people to take the next step and do more of their disciplines so we that can grow the instructors that the association needs. If this cannot be done we will be limited as we go forward in the future.• The 4th area is inspirational success, with so many examples of everything from Cpl Simon Horsfield doing superbly well on dinghies to others representing the Army at either National level or World Championship level. The ASA continues to lead with way with foiling and in offshore we were RORC winners this year.• Looking ahead Lt Col Frank Cannon and his team are in the throes of planning the next TRANSGLOBE with a slightly different model from the last time but still a joint expedition with one yacht doing shorter legs so to get more people out there sailing but making it easier to get away from the day job.• British Solider is taking a slightly different approach this year, despite winning RORC last year and campaigning really hard with the aim of the get nearer 200 people on board. The Army is running the SOR this year with a Gosport, Cherbourg, Weymouth, Gosport route. The Commodore hoped that the ASA will win!• There are still couple of challenges still which the Sec ASA has to deal with on a daily basis. The instructional issue has been mentioned but there is now uncertainty around the future of the AOSC and Fort Blockhouse. Defence plans to dispose of parts of Fort Blockhouse, not JSASTC but the part that includes AOSC. This is being tackled in 2 ways:<ol style="list-style-type: none">1. The ASA is trying work with the	
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		<p>powers that be to get them to see common sense and not dispose of it for a variety of reasons, not really connected to us but to do with security, sea walls and shortage of accommodation in Portsmouth.</p> <p>2. The ASA is also developing plans for if and when we have to move out of the current building. Options may include the other two Service sailing association in order to come up with a more permanent solution.</p> <ul style="list-style-type: none"> • Another challenge is prudent planning for hull replacement funds, whether dinghies, windsurfers, kitesurfers or yachts. The ASA must have a long term approach so that when bids for funds are made we can match them to have a strong case to get the funding needed, taking a multiyear view. <p>1.2. The Commodore finished by thanking those that make things happen on behalf of all the ASA members. Be they the ASA Trustees, Officials, Bosuns, AISTC staff, Rear Commodores, Secretaries and treasurers of all the clubs and all the people that put in the extra time of their own to make it happen. Without those people we wouldn't have an Association and so along with the members he passed on collective thanks.</p>	
2	Review March 18 AMM Minutes	<p>2.1. The Secretary reviewed the 2018 of minutes. The key part was the Management plan which was discussed in the Council meeting. This was the only part outstanding. All agreed that the minutes reflected the last meeting.</p>	Info only
3	Summary of Council meeting points	<p>3.1. The Secretary summarised the Council meeting points:</p> <ul style="list-style-type: none"> • The ASA Management Plan has had a fairly comprehensive review to ensure our it was coherent with the Rules and Byelaws and the Constitution as there were some anomalies. That work has now been done and with a view to re-issue the plan at the end of April. • The ASA Risk Register has been reviewed and has resulted a large 	Secretary

		document which is much more workable so that we can all see where we are carrying our risks.	Info only
4	AISTC Thorney Island	4.1. The new AISTC Chairman, Maj J Boutle, gave a verbal summary of his plan contained in the meeting pack.	
5	BMSTC Closedown	5.1. The Secretary summarised the Mohnesee closedown which was expected in summer 18: <ul style="list-style-type: none"> • Final regatta on 6 / 7 Jul with the possibility of a closedown function still TBC. • Thereafter equipment and furniture redistributed, mostly to the AISTC and the remainder disposed of locally. Centre to be vacated by mid Aug 19. 	Info only
6	Rear Commodore Offshore Racing Report	6.1. Rear Commodore Offshore Racing showed a video summary of the year, summarised his report in the meeting pack and laid out plans for the 2019 season.	
7	Regt Commodore Offshore Report	7.1. Rear Commodore Offshore summarised his report in the meeting pack and laid out plans for the 2019 season, passing on the dates for the AOR in May 19.	
8	Rear Commodore Dinghies Report	8.1. Rear Commodore Dinghies summarised his report in the meeting pack, highlighted team performance with a video and then laid out plans for the 2019 season including the Tasar World Champs in Jul 19.	
9	Rear Commodore Windsurfing Report	9.1. Rear Commodore Windsurfing summarised his report in the meeting pack and laid out plans for the 2019 season including a team development tour to Egypt. He also noted the purchase of foiling kit for racing and training.	
10	Rear Commodore Kitesurfing Report	10.1. Rear Commodore Kitesurfing summarised his report in the meeting pack and laid out plans for the 2019 season. He also noted the purchase of foiling kit for racing and training.	
11	Rear Commodore NI Report	11.1. Rear Commodore (NI) sent apologies. A written report was contained in the meeting pack.	
12	Rear Commodore Cruising Div Report	12.1. Rear Commodore (Cruising) sent apologies. A written report was contained in the meeting pack. A key event for members to note was the planned D-Day cruise to Normandy in early Jun.	
13	Regt, Corps and Local Club Reports	13.1. The following reports, contained in the meeting packs were summarised by representatives:	

		<ul style="list-style-type: none"> • HDSA • RAC YC • RAYC • REYC • Inf SA • REME YC • AAC SA • RLC YC • AMS SA • Int Corps SA • AGC SA • R Signals YC 	
14	Financial update	<p>14.1. The Treasurer summarised the accounts statements in the meeting pack. The financial summary is at Enclosure 2:</p> <ul style="list-style-type: none"> • Overall the finances are good but the trend is that sailing is expensive and growing in popularity, so the activity base is growing and costing more money. • Future sponsorship is being considered and is a risk. • The organisation as a whole has more expensive assets and it has more liability for operating costs with the AISTC representing probably the biggest risk. One large bill could deplete reserves of the ASA. • There is a downward trend on the cash available but generally the accounts are well managed. <p>Discipline grants for 2019 are as follows:</p> <p>Kitesurfing - £5,700</p> <p>Offshore – £9K</p> <p>WS - £5,850</p> <p>Dinghies - £6,250</p> <p>Offshore Racing - £7,900 plus £32k sponsorship</p> <p>AISTC - £20k (£15k for operational costs, £4k Dinghy and £1k WS maintenance)</p> <p>14.2. The Secretary briefed the meeting on the changes to sponsorship:</p>	

		<ul style="list-style-type: none"> • New contractor through the ASCB CF is Mongoose Sports & Entertainment who will be operational WEF Jun 19. • The ASA has one more outstanding annual payment from Team Army due in May, thereafter the ASA has an option to use Mongoose or go direct to potential sponsors. For some existing sponsors the intent is to use that route, for others we will rely on Mongoose to deliver. 	Info only
15	ASA Awards	<p>15.2. The Admiral awarded ASA Annual Awards as follows:</p> <ul style="list-style-type: none"> • Admiral's Commendations – Col Andrew Britton MBE and Maj Colin Walsh • The Barry Trophy – Col Neil Wilson • ASA Flag Officers Outstanding Achievement – Cpl Simon Horsfield • Army Dinghy Colours – Bdr Tom Kingsbury • Army Offshore Colours – Lt Col Andrew Mould, Lt Col Paul Macro, Maj Steve Hudson, SSgt Andrew Moore • Army Windsurfing Colours – Lt Col Andrew Gladen, WO2 Paul Wright, WO2 Rob Hinkley, SSgt Si McCulloch 	
16	AOB	16.1. There we no matters for AOB	
17	Closing Remarks	<p>17.1. The Commodore invited the Admiral to address the meeting to close:</p> <ul style="list-style-type: none"> • The Admiral said the he is very proud to remain as the ASA Admiral and whilst he cannot be quite as influential he once he thinks that there are some things around sponsorship that he can still help with. • He is struck by a profoundly strong institution in the ASA and it is in a very very good place. Every report has been very positive, there is a huge amount of sailing going on in our Army across every discipline. 	

		<ul style="list-style-type: none"> • He highlighted that there is a huge amount of money outside the Association which supports us indirectly and we draw money down from them, support such as the Army Sport Control Board. There is a huge amount of money in the public and private sector and he assured the meeting there is no risk to the Fujitsu sponsorship. The three regattas we offer excite and motivate the staff from just doing that one little bit of sailing. The last one he attended was the best thing that some of the young people had done in their lives and some of the older ones too. • He was also struck by another thing the character of people that take part in sailing. It is a lot colder and a lot wetter than on the land with a lot of grit and determination to race round the islands, character and guts too whatever the discipline. He has always thought that good soldiers make good sailors. • He spoke about participation and how it is about all of our soldiers. The ASA is here to provide something for our soldiers, particularly those who have never had the opportunity to sail before. We can hopefully build them up over many years to become instructors at the top of their sport. Just to participate and have the opportunity, by all ranks, particularly the junior soldiers is essential. They get a huge amount from it once here but that only happens because of the people that have stood up and spoken today. This they do outside of what they are paid to do in the Army. He thanked thank the Army Rear Commodores and the Regt and Corps yacht Clubs, without whom nothing would happen. 	
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{Original Signed}

B S Fowler
Maj (Retd)
Secretary

Enclosures:

1. Attendees list
2. Financial Report

Distribution:

Admiral
Commodore
Vice Commodore
ASA Flag Offrs
ASA Council members
Regt and Corps Yacht Clubs
Treasurer
All ASA members

2019 ASA Annual Members Meeting Attendance

In Attendance

Lt Gen	Jl Bashall CB CBE	Admiral
Maj Gen	JFP Swift OBE	Commodore
Brig	S Hutchins	Commodore RLC SA
Col	A Hadfield	Vice Commodore and Commodore Inf SA
Col	J M Facer	Rear Commodore Offshore
Col	N Wilson	ASA Trustee and Commodore RAYC
Col	L Dallyn	Commodore RSYC
Col	E Corrigan	Vice Commodore RLC SA
Lt Col	M Sargent	Rear Commodore Dinghies
Lt Col	J Green	Chairman HDSA
Lt Col	N Woolgar MBE	Commodore RAC YC
Lt Col	T Lyle	Vice Commodore RAC YC (Des)
Lt Col	BJ Westcott	Commodore Catterick Garrison SC
Lt Col	A P Gladen	ASA Member
Maj	A Greenfield	Rear Commodore Windsurfing
Maj	A White	Rear Commodore Kitesurfing
Maj	W Naylor	Rear Commodore Offshore Racing
Maj	J Boutle	Chairman AISTC
Maj	B Cooke	ASA Treasurer
Maj	M Jones	Secretary RLCSA
Maj	J Cunningham	Manager AISTC
Maj	F Sullivan	Rear Commodore Offshore REME YC
Maj (Retd)	B Fowler	ASA Secretary
Capt	D Curry	Rear Commodore REYC Inshore
WO2	P Audas	ASA Member
SSgt	S McCulloch	Windsurfing Sec
SSgt	A Smith	R Sigs Bosun
Cpl	R Cobb	R Sigs Bosun
Cpl	S Horsfield	ASA Trustee
Cpl	J Johnstone	RA Bosun
Cpl	M Cattell	RAC Bosun
LCpl	L Bird	RE Bosun
Spr	C Henry	RE Bosun
Miss	L Winchester	ASA AO
Mrs	Jayne Cunningham	AISTC Staff
Mr	A Platt	
Mr	T Heale	
Mr	A Douglas	
Mr	P Jepson	
Mr	D Kirkham	ASA Regional Coach
		ASA Wind and Kitesurfing Trg Manager
Mr	J Metcalfe	

Mr	P Brown	CI AOSC and Offshore Sec
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Apologies

Brig	A Jackson CBE	Trustee
Brig (Retd)	Miles Wade CBE	ASA Member
Col	I Gibson	Commodore REME YC
Col (Retd)	John Thornton	CEO Gwennili Trust
Lt Col	Johnson-Ferguson	Commodore REYC
Lt Cdr RNR	O Bowen	Rear Commodore Cruising
Maj	A Penn	Commodore DWSC
Maj	C Taylor	Commodore AMS SA
Maj	M Hawker	Int Corps SA
Capt	A Kuss	CI Offshore ASA NI
Lt	G Jorgensen	Journal Editor
Mr	J Stevens	ASA Trustee
Mr	R Richardson	ASA NI
Mr	T Owens	PPSA

**TREASURER’S REPORT FOR ASA COUNCIL AND MEMBERS’ MEETINGS – THU 21
MAR 19**

1. The ASA’s finances supported another successful year, and budgets approved for 2018/19 are affordable. However, the success of the ASA and its ambitious and growing activity schedule is placing a strain on the Association’s reserves. Extracting base operating cost trends from a complex set of accounts has been difficult, and complicated by a significant capital expenditure programme including establishment of the AISTC. Understanding operating costs with greater fidelity, in order to protect Discipline activities, requires more work before further significant capital expenditure is incurred.

2. 2017/18’s cash expenditure exceeded income by c£23k. 2018/19’s expenditure is projected to exceed income by c£28k. There is uncertainty over future sponsorship. The significant trading operations at AISTC have an irreducible fixed cost, projected to be covered by operating income from courses and efficiency measures, but the ASA must retain sufficient reserves to mitigate risk. The ASA therefore cannot continue to spend more cash than it generates; the budget for 2019/20 will need better to balance income and expenditure on operating costs whilst also making provision for capital projects.

3. The financial accounts for 2017/18 have not yet been finalised but will be with the Trustees by the end of Apr 19, in good time to be scrutinised by the External Examiner then submitted to the Charities Commission by 31 Aug 19.

Balance Sheet as at	31 Oct 17	31 Oct 18
Fixed Assets		
Buildings and Boats	1,340,695	1,290,571
Investments	95,327	91,364
Total Fixed Assets	1,436,022	1,381,935
Current Assets		
Stock	4,356	5,189
Debtors	1,000	1,287
Cash at bank and in hand	93,323	70,205
Total Current Assets	98,679	76,682
Total Assets	1,534,701	1,458,617
Liabilities		
Creditors: due within a year	2,189	0
Net current assets (liabilities)	96,491	76,682
Total Assets less current liabilities	1,532,512	1,458,617
Creditors: due after one year	0	0
Provisions: for liabilities and charges	0	0
Net Assets	1,532,512	1,458,617